

**Oak Meadows Service Company OMSCO
Minutes
October 13, 2011**

Present: Les Schaub, Jeff Houpt, Randy Walther, Chris Lehrman, Chris Brown

Others: Donna Yost, Bookkeeper/Assistant

The meeting was called to order by Jeff Houpt at 5:30 p.m.

APPROVAL OF THE MINUTES OF September 8, 2011

Randy Walther moved to approve the minutes of September 8, 2011. Chris Brown seconded the motion. The motion was approved unanimously.

APPROVAL OF THE SPECIAL MEETING MINUTES OF September 20, 2011.

Les Schaub moved to approve the minutes of September 20, 2011. Chris Brown seconded the motion. The motion was approved unanimously with one abstention: Chris Lehrman not in attendance.

REVIEW OF SEPTEMBER FINANCIALS, APPROVAL OF ACCOUNTS PAYABLE AND REVIEW OF PAST DUE ACCOUNTS.

Chris Lehrman moved to approve the financials of September 2011. Randy Walther seconded the motion. The motion was approved unanimously.

Les Schaub moved to pay Accounts Payable of \$12,283.70. Chris Brown seconded the motion. The motion was passed unanimously with one abstention: Chris Lehrman.

Donna reported there was a surplus that made it possible to move \$5,000 to the savings account this month.

There is an outstanding balance from the closing on 15 Beaver Court in June. This was a foreclosure sale. Wells Fargo was advised of water bill and legal fees for release of lien, but then did not pay them at closing. Mason and Morse took care of the water bill, but the legal fees of \$153.00 have not been paid. **Randy Walther moved to resolve the accounting issue by electing to waive the \$153.00 owed by Wells Fargo on 15 Beaver Court. Les Schaub seconded the motion. The motion was approved unanimously.**

The Prough's have requested that non-working meter fines be waived in their case by showing that they had been attempting to repair their meter. **Les Schaub moved to remove the non-working meter fines from the Prough account due to the fact they were diligently attempting to repair the meter and they are current on their account. Chris Brown seconded the motion and it was approved unanimously.**

OPERATORS REPORT.

Everything looks reasonably good.

METERS

Ralph still needs to provide the software for reading the Master Meters in order to fully pass over the duties of meter reading to EPC, and hopefully this will be completed soon. EPC read the meters again this past month and Randy accompanied them. All the problem meters were addressed individually and it is hoped they are all reading properly now.

Les Schaub reported that he has the List of Procedures for Water Line and Meter Installation completed and will send these out to everyone to review.

OMWA LITIGATION UPDATE

Jeff Houpt reported that OMWA has requested entry of partial judgment and OMSCO and the other defendants are opposing it. OMSCO would prefer receiving a full and final judgment.

WATER TANK CONSTRUCTION AND FINANCING.

Once the loan is finalized, which is only waiting on a non-profit tax certificate, the water tanks can be ordered. It will take three – four weeks for delivery of the tanks.

ADJOURNMENT.

Chris Lehrman moved to adjourn the meeting @ 7:00pm. Randy Walther seconded the motion. The motion was approved unanimously.